

My Ref No. PN. 7.17908

Ministry of Health,
P. O. Box 4-44,
Accra.

22nd September, 1999.

Dear Madam,

I have the honour to offer you appointment on permanent terms in the Ghana Civil Service as Community health nurse with effect from 10th August, 1999.

2. The basic salary scale attached to the post is Range A:27, 32 i. e. \$1,609,514.00 - \$2,022,929.00 per annum. You will enter the scale at \$1,609,514.00 per annum and subject to satisfactory work and conduct. You will be eligible to receive your annual increment in the scale on 1st September, 2000. The 1st September becomes your incremental date.

3. You will be on probation for a period of one year after which you will be eligible for confirmation in your appointment.

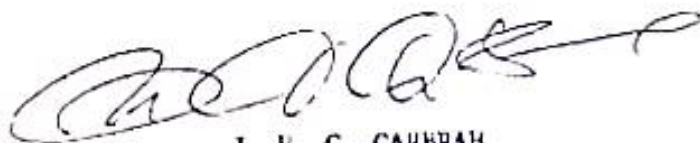
4. Your terms and conditions of Service will be subject to the Civil Service Law, 1993 (PMDG L.317) and to other general or departmental instructions and administrative directives for the time being in force.

5. You will be requested under the Social Security Pension, Law to contribute five percent of your monthly salary towards your retiring benefits.

6. You should understand that you are liable to be called upon at any time to serve in any station where you may be instructed to proceed for duty or undergo a course of training and service in any other institution to which you may at any time be posted.

7. Please complete the attached "Personal Details Form" and return them to this office.

Yours faithfully,



J. E. G. GARBRAH
CHIEF PERSONNEL OFFICER
for: MINISTER OF HEALTH

MISS HAWANU ISSAHAKU
COMMUNITY HEALTH NURSE,

THRO' THE REGIONAL DIRECTOR OF
HEALTH SERVICES,
MINISTRY OF HEALTH
UPPER WEST REGION.

cc: The Head of Civil Service
The Cont. & Acct.-General
The Auditor-General
The Director (H.R.D.) M.O.H.
The Reg. Dir. of Health Services

OTC
