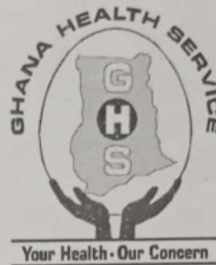


In case of reply the number and the date of this letter should be quoted



HUMAN RESOURCES DIRECTORATE
GHANA HEALTH SERVICE
PRIVATE MAIL BAG
MINISTRIES
ACCRA

TEL: 0302-661354/5
FAX: 0302-670329
E-mail: hrd@ghsmaill.org

My Ref. No. GHS/HRD/D/003

9th October, 2013

Your Ref. No.....

**MR. JOSHUA AMELE DORDOYE
ENROLLED NURSE**

**THRO' THE REG. DIR. OF HEALTH SERVICE
GHANA HEALTH SERVICE
NORTHERN REGION**

Dear Mr. Dordoye

APPOINTMENT AS ENROLLED NURSE

The Director-General has authorized your appointment as **Enrolled Nurse** in the Ghana Health Service with effect from **5th June, 2013**.

The salary scale attached to this post is **Single Spine Salary Structure** Pay level 12L (1 – 6) i.e. GH¢566.73 – GH¢616.57 per month. You will enter the scale at the 1st step and receive monthly gross salary of **GH¢566.73**. In addition, you are entitled to market premium applicable at the time. You will be eligible to earn increments on the salary scale based on your output and conduct.

You will be on probation for one (1) year after which you will be eligible for confirmation in your appointment.

Your terms and conditions of service will be subject to the Ghana Health Service and Teaching Hospitals Act of 1996 (ACT. 525) other relevant Legislative Instruments (L.I) and administrative instructions. You should contact your immediate supervisor to acquaint yourself with these regulations.

You will be required under the National Pensions Act, 2008 (Act 766) to contribute five point five percent (5.5%) of your salary towards your retirement benefit.

Please note that you are under bond and have to serve the Government of Ghana for five (5) years.

Your Regional Director of Health Service will provide you with a copy of your job description.

Please acknowledge receipt.

Yours faithfully

**MR. FRANCIS VICTOR EKEY
DEP. DIRECTOR, HR, PLANNING
for: DIRECTOR-GENERAL**

cc: The Cont. & Acct.-General
" Auditor-General
" P.P.S

Bolz

In case of reply the number and the date of this letter should be quoted

CORE VALUES

- People Centred
- Professionalism
- Team Work
- Innovation/Excellence
- Discipline and Integrity



**HUMAN RESOURCES DIRECTORATE
GHANA HEALTH SERVICE
PRIVATE MAIL BAG
MINISTRIES
ACCRA**

TEL: 0302-661354/5

FAX: 0302-670329

E-mail: hrd@ghsmail.org

My Ref. No. GHS/HRD/03/22

Your Ref. No.....

December 14, 2023

**MR. JOSHUA AMELE DORDOYE
NURSING OFFICER (GENERAL)**

**THR' THE REG. DIR. OF HEALTH SERVICE
GHANA HEALTH SERVICE
SAVANNAH REGION**

Dear Mr. Dordoye,

UPGRADING TO NURSING OFFICER (GENERAL)

The Director-General has authorized your upgrading from Principal Enrolled Nurse to **Nursing Officer (General)** in the Ghana Health Service with effect from **17th November, 2023** following your successful completion of Bachelor of Science Degree in Nursing at the Valley View University and your performance at the assessment interview.

The salary scale attached to this post is **Single Spine Salary Structure** Pay level 18L (1-5) i.e., GH¢3,384.73 – GH¢3,682.39 per month. You will enter the scale at the step and receive monthly gross salary of **GH¢3,384.72**. In addition, you are entitled to market premium applicable at the time. You will be eligible to earn increments on the salary scale based on your output and conduct.

As Nursing Officer (General) you are required to assess, plan, implement and evaluate nursing care and contribute to the efficient management of the ward/unit. Your Job Description indicating your main duties and responsibilities will be given to you by the Regional Director of Health Service. It may however be altered to suit the needs of your present facility.

Your terms and conditions of appointment remain unchanged.

You will remain posted to your present region until further notice.

Congratulations on your upgrading.

Yours faithfully


**PETER OBIRI-YEBOAH ESQ.
DIRECTOR, HRD
for: DIRECTOR-GENERAL**

cc: The Cont. & Acct.-General
Auditor-General,
P.P.S